



## NON-ACADEMIC CREDIT/CONTINUING EDUCATION UNITS

### GENERAL INFORMATION

UP TO THREE NON-ACADEMIC CREDITS OR CONTINUING EDUCATION UNITS MAY BE USED TO RENEW A 5-YEAR CERTIFICATE. NON-ACADEMIC CREDITS OR CONTINUING EDUCATION UNITS WILL COUNT AS LOWER-DIVISION CREDITS TOWARD THE RENEWAL OF A 5-YEAR CERTIFICATE. THREE UPPER DIVISION OR GRADUATE LEVEL CREDITS ARE REQUIRED FOR RENEWAL.

### NON-ACADEMIC CREDIT

NON-ACADEMIC CREDIT IS AVAILABLE ONLY FROM THE TEACHER CERTIFICATION OFFICE FOR PRE-APPROVED PROFESSIONAL DEVELOPMENT ACTIVITIES. TRAVEL, INSTITUTES AND WORKSHOPS ARE THE TYPES OF ACTIVITIES THAT MAY QUALIFY FOR NON-ACADEMIC CREDIT.

#### TRAVEL

A MINIMUM OF THREE WEEKS OF ORGANIZED, SPONSORED EDUCATIONAL TRAVEL ARE REQUIRED FOR EACH NON-ACADEMIC CREDIT. RECREATIONAL TRAVEL WILL NOT QUALIFY TO EARN NON-ACADEMIC CREDIT(S). TRAVEL MUST BE PRE-APPROVED IN ORDER TO QUALIFY FOR NON-ACADEMIC CREDIT(S). *PLEASE REFER TO THE NON-ACADEMIC CREDIT PRE-APPROVAL FORM.*

#### INSTITUTES AND WORKSHOPS

ONE NON-ACADEMIC CREDIT MAY BE AWARDED PER 15 CONTACT HOURS AT A SINGLE INSTITUTE OR WORKSHOP SPONSORED BY AN INSTITUTION OF HIGHER EDUCATION, A STATE PROFESSIONAL ORGANIZATION, A NATIONAL PROFESSIONAL ORGANIZATION, OR AN ALASKA PUBLIC SCHOOL DISTRICT. ATTENDANCE MUST BE PRE-APPROVED IN ORDER TO QUALIFY FOR NON-ACADEMIC CREDIT(S). *PLEASE REFER TO THE NON-ACADEMIC CREDIT PRE-APPROVAL FORM.*

NOTE: INDIVIDUAL PREPARATORY AND FOLLOW-UP ACTIVITIES MAY NOT BE INCLUDED IN THE REQUIRED 15-HOUR TIME PERIOD. HOURS FROM VARIOUS EVENTS MAY NOT BE COMBINED TO EQUAL 15 CONTACT HOURS.

*NON-ACADEMIC CREDIT MUST BE RELATED TO THE ENDORSEMENT AREA(S) ON THE CERTIFICATE WHICH IS BEING RENEWED.*

*THE COST OF EACH NON-ACADEMIC CREDIT APPLIED TOWARD RENEWAL IS \$50.00.*

### CONTINUING EDUCATION UNITS

ONE CONTINUING EDUCATION UNIT (CEU) MAY BE AWARDED FOR A MINIMUM OF 15 CONTACT HOURS AT A SINGLE ACTIVITY SPONSORED BY:

1. A REGIONALLY ACCREDITED INSTITUTION OF HIGHER EDUCATION, OR
2. AN ORGANIZATION THAT HAS BEEN APPROVED TO GRANT CEUs BY THE NATIONAL OR STATE ORGANIZATION THAT REPRESENTS THE FIELD.
3. AN ALASKA PUBLIC SCHOOL DISTRICT
4. ALASKA DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

A PHOTOCOPY OF THE CERTIFICATE OF ATTENDANCE MUST BE SUBMITTED AS DOCUMENTATION OF THE HOURS. IF CONTACT HOURS ARE NOT INDICATED ON THE CERTIFICATE OF ATTENDANCE, THE AGENDA MUST ALSO BE SUBMITTED, WITH ALL ATTENDANCE CLEARLY MARKED. IF THE UNIVERSITY, NATIONAL OR STATE ORGANIZATION THAT REPRESENTS THE FIELD, OR ALASKA PUBLIC SCHOOL DISTRICT IS NOT LISTED ON THE CERTIFICATE OF ATTENDANCE, ADDITIONAL DOCUMENTATION FROM THE SPONSOR OF THE ACTIVITY MAY BE REQUESTED BY THE TEACHER CERTIFICATION OFFICE.

**\*\*PLEASE NOTE:** CEU'S THROUGH THE AK DEPT. OF ED E-LEARNING MODULE ARE FREE, (MAXIMUM OF 2.0 CEU'S PERMITTED).

CONTINUING EDUCATION UNITS DO NOT NEED PRE-APPROVAL FROM THE TEACHER CERTIFICATION OFFICE. THE SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH THE APPLICATION FOR RENEWAL OF THE 5-YEAR CERTIFICATE.

*CONTINUING EDUCATION UNITS MUST BE RELATED TO THE ENDORSEMENT AREA(S) ON THE CERTIFICATE WHICH IS BEING RENEWED.*

*THE COST OF EACH CONTINUING EDUCATION UNIT APPLIED TOWARD RENEWAL IS \$50.00.*

### GENERAL INFORMATION

THE FOLLOWING LIST OF NATIONAL PROFESSIONAL ORGANIZATIONS APPROVED FOR GRANTING CONTINUING EDUCATION UNITS. ANY CERTIFICATE OF COMPLETION SUBMITTED FOR CONTINUING EDUCATION UNITS MUST BE ASSOCIATED WITH ONE OF THE NATIONAL PROFESSIONAL ORGANIZATIONS LISTED BELOW. IF NOT ON THE LIST, YOU NEED TO SUBMIT A PRE-APPROVAL FORM TO ENSURE YOUR CEUS WILL COUNT TOWARD YOUR RENEWAL.

A TOTAL OF SIX SEMESTER HOURS OF CREDIT ARE REQUIRED FOR RENEWAL OF A 5-YEAR CERTIFICATE. UP TO THREE CEUS MAY BE USED TO RENEW A 5-YEAR CERTIFICATE. CEUS WILL COUNT AS LOWER-DIVISION CREDITS TOWARD THE RENEWAL OF A 5-YEAR CERTIFICATE. THREE UPPER DIVISION OR GRADUATE LEVEL CREDITS ARE REQUIRED FOR RENEWAL.

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FIELD OR CONTENT AREA	NATIONAL PROFESSIONAL ORGANIZATIONS
ART	NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN <a href="http://nasad.arts-accredit.org/index.jsp">http://nasad.arts-accredit.org/index.jsp</a>
EARLY CHILDHOOD EDUCATION	NATIONAL ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN <a href="http://www.naeyc.org">http://www.naeyc.org</a>
EDUCATIONAL LEADERSHIP	EDUCATION LEADERSHIP CONSTITUENT COUNCIL <a href="http://www.npbea.org/ELCC/">www.npbea.org/ELCC/</a>
ELEMENTARY EDUCATION	ASSOCIATION FOR CHILDHOOD EDUCATION INTERNATIONAL <a href="http://www.acei.org">http://www.acei.org</a>
ENGLISH	NATIONAL COUNCIL OF TEACHERS OF ENGLISH <a href="http://www.ncte.org">http://www.ncte.org</a>
ENGLISH AS A SECOND LANGUAGE	TEACHERS OF ENGLISH TO SPEAKERS OF OTHER LANGUAGES <a href="http://www.tesol.org">http://www.tesol.org</a>
FOREIGN LANGUAGE	AMERICAN COUNCIL ON THE TEACHING OF FOREIGN LANGUAGES <a href="http://www.actfl.org">http://www.actfl.org</a>
HISTORY/SOCIAL STUDIES	NATIONAL COUNCIL FOR THE SOCIAL STUDIES <a href="http://www.ncss.org">http://www.ncss.org</a>
JOURNALISM	NATIONAL SCHOLASTIC PRESS ASSOCIATION <a href="http://www.studentpress.org">http://www.studentpress.org</a>
LIBRARY	AMERICAN LIBRARY ASSOCIATION <a href="http://www.ala.org">http://www.ala.org</a>
MATHEMATICS	NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS <a href="http://www.nctm.org">http://www.nctm.org</a>
MIDDLE SCHOOL	NATIONAL MIDDLE SCHOOL ASSOCIATION <a href="http://www.nmsa.org">http://www.nmsa.org</a>
MUSIC	MUSIC EDUCATORS NATIONAL COUNCIL <a href="http://www.menc.org">http://www.menc.org</a>
NURSING	AMERICAN NURSES ASSOCIATION <a href="http://www.nursingworld.org">http://www.nursingworld.org</a>
OCCUPATIONAL THERAPY	AMERICAN OCCUPATIONAL THERAPY ASSOCIATION <a href="http://www.aota.org">http://www.aota.org</a>
PHYSICAL THERAPY	AMERICAN PHYSICAL THERAPY ASSOCIATION <a href="http://www.apta.org">http://www.apta.org</a>
READING	INTERNATIONAL READING ASSOCIATION <a href="http://www.reading.org">http://www.reading.org</a>
SCIENCE	NATIONAL SCIENCE TEACHERS ASSOCIATION <a href="http://www.nsta.org/">http://www.nsta.org/</a>
SCHOOL COUNSELOR	AMERICAN SCHOOL COUNSELOR ASSOCIATION <a href="http://www.schoolcounselor.org">http://www.schoolcounselor.org</a>
SCHOOL PSYCHOLOGY	NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS <a href="http://www.nasponline.org/">http://www.nasponline.org/</a>
SCHOOL SOCIAL WORK	SCHOOL SOCIAL WORK ASSOCIATION OF AMERICA <a href="http://www.sswaa.org">http://www.sswaa.org</a>
SPECIAL EDUCATION	COUNCIL FOR EXCEPTIONAL CHILDREN <a href="http://www.cec.sped.org">http://www.cec.sped.org</a>
SPEECH PATHOLOGY/AUDIOLOGY	AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION <a href="http://www.asha.org">http://www.asha.org</a>
TECHNOLOGY	INTERNATIONAL SOCIETY FOR TECHNOLOGY EDUCATION <a href="http://www.iste.org">http://www.iste.org</a>
THEATRE ARTS	EDUCATIONAL THEATRE ASSOCIATION <a href="http://www.edta.org">http://www.edta.org</a>
VARIOUS FIELDS OR CONTENT AREAS	NATIONAL EDUCATION ASSOCIATION <a href="http://www.neaacademy.org">http://www.neaacademy.org</a>